



APPLICATION FOR PLD-SDV-FMLA-UNION BUSINESS

(Non Emergency)

Name (Print Clearly)					
Pin #					
Job Title		Conductor		Engineer	
Home Terminal					
Leave Date(s)		Show day AND date			
Number of Days					
Type of Leave (circle one)	PLD	SDV	FMLA	Union Business	
Applicant Signature					
Date of Application					
Where do you want response sent to ? : Delete one		Fax to work Location		Or - Personal Fax Number	
<i>Cancellation: Please cancel PLD's already approved (indicate date(s))</i>					
<i>Signature of Authorized Union Representative Union Approved PLD/SDV</i>					
<i>* Signature Of Manager Approving PLD/SDV above CMC allotment or approving UNPAID</i>					

**Fax this application to Crew Management Center – (708) 332-3114
Or E-mail to: SROC_CMC_Vacationdesk@cn.ca**

Your application will be checked off against the PLD register for your terminal. If there are PLD slots available your application will be approved. All responses will normally be sent back to you within 48 hours.

Note: Per contract, requests for PLD or SDV that are more than 6 calendar months in advance will **not be accepted**. CMC will not approve UNPAID days without manager's approval.

Application Response

Your leave request is:	Approved	Declined
Comments:		
Crew Caller Initials		Date
		Penciled in book by: